

Cost : Rs 500/-

Form No. :

**TENDER FORM: INSTALLATION OF CENTRALISED 6 KVA online UPS AT APS MEERUT
CANTT (PRIMARY WING)**

Tel No. 0121 – 2973219

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____

7. Whether firm is registered and paying GST. If yes, give registration No. and GST No.
: _____

8. Photocopy of Pan Card (as applicable) (a) Firm (compulsory) _____
(b) Proprietor _____

9. Payment details: (a) Amount : _____
(EMD) (b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : May 2022

(Signature of Contractor)

Last date for submission of Tender Form: 30 May 2022 (1100 hrs)

Tender will be opened at 1200 hrs on 30 May 2022

Name of Work: Installation of 6 KVA online UPS at APS, Meerut Cantt (Primary wing)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work/services within the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial).
4. Brand quoted for online UPS should be of same make.
5. All transportation & equipments to be used shall be arranged by the agency at their own cost.
6. Site clearance after completion of work will be done by contractor/supplier.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: May 2022

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of the work/services would include installation of 6 KVA online UPS at APS, Meerut Cantt (PriMayy Wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Mayked **TECHNICAL / COMMERCIAL BIDS FOR 6 KVA ONLINE UPS**. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification**: As per description attached item as specified only are to be issued. Item not found genuine / satisfactory shall be rejected and the supplier will replace the same at his own cost.
5. **Earnest Money deposit (EMD)**: All technical Bids must be accompanied with a **Demand Draft** (No Cheque/ Cash) of **Rs 10,000/-** (Rupees Ten Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender.
6. **Amount of Bid Security**. Earnest money of selected vendor will be kept as security money which will only be refunded after completion of the project /receipt of complete store. In case of vendor failed to complete the project/work within the stipulated period, security money will be confiscated.
7. **Time for Completion of Project / Delivery of Stores**: Time for completion of the project will be specified in the supply/work order. In no case period of services would be more than 60 days from the date of receipt of the work/supply order.
8. **Payment Terms**: Payments will be made through NEFT/Cheque in the name of Firm, after completion of work/supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material/items is of standard quality, as per specification / description and service is satisfactory.
9. **Warranty**: The following Warranty will from part of the contract:-
 - (a) The firm/vendor warrants for a minimum period of Two years from the date of execution of whole project/supply.
 - (b) If within the period of warranty, any item/portion is found defective, the same will be rectified immediately free of charge.

Date: May 2022

(Signature of Contractor)

Contd..4/-

10. **Delivery Period/Completion of Work.** The firm shall be bound to complete the work / supply of stores within 60 days / as per work / supply order.
11. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by given time, penalty @ 05% of the undelivered stores / non completion of work shall be levied.
12. Bid Validity. Bid shall remain valid for 90(Ninety) days from the date of opening of tender.
13. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as under:
 - (a) Technical Bid
 - (b) Commercial Bid
14. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in **Separate Tender Box** at School main Gate (PriMayy Wing) or send through registered by post to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelopes:-
 - (a) Technical Bid for INSTALLATION OF ONLINE 6 KVA UPS.
 - (b) Commercial Bid for INSTALLATION OF ONLINE 6 KVA UPS.
15. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and financial bids shall be communicated separately after opening of valid Technical Bids. It is advised that one of your representatives is present accordingly.
16. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
17. **Technical Bid.** Please ensure that all documents as per **Appx 'A'** are placed inside the envelope No.1 (**Technical Bid**) else the bid would be rejected.
18. **Scope of services should be verified physically before submitting the quotation. The representatives of the company/ firm may visit the School Campus.**
19. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman, APS Meerut Cantt
20. In case if there is any substandard quality/ unapproved material are issued, the same shall be removed by the agency at his own expense.

Date: May 2022

(Signature of Contractor)

Appendix 'A'

(Refers to terms and conditions Para 2 of Tender Form)

TECHNICAL BID: INSTALLATION OF ONLINE 6 KVA UPS

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorized Registration Certificate of Firm/ Agency			
(b)	Registration of GST of Firm/ Agency			
(c)	Aadhar Card of Proprietor (both side) optional			
(e)	PAN Card of Firm/Agency /Proprietor			
(f)	Last Two FY Income Tax Return			
(g)	DD of Rs 10,000/- (refundable)			
(h)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date: May 2022

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR/FIRM

I have done the survey on ground and given the total estimated cost and items required for the complete project.

Date: May 2022

(Signature of Contractor)

Appendix 'B'

(Refers to terms and conditions Para 2 of Tender Form)

COMMERCIAL BID**INSTALLATION OF 6 KVA ONLINE UPS AT APS MEERUT CANTT (PRIMAYY WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.	APC	6 KVA on Line UPS	Nos	01		
	Microtek					
	Luminous					
		SMF Battries 12V-26/28AH	Nos	16		
		Battery Rack for 16 Nos 12V-26/28 AH Batteries	Nos	01		
		Interlink Connector for 6 KVA UPS-192V DC	Nos	01		
		Installation Charges including material (wire, fitting items etc)				
		GST @ %				
		<u>Total Amount</u>				

(a) Vendors/Contractors are requested to visit the school and carry out detailed survey before quoting the bid.

(b) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid. Quotation should be duly stamped and signed.

(c) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.

(d) Prices quoted inclusive of all taxes, duties and levies.

(e) Prices quoted should be applicable up to 90 days.

Date: May 2022

(Signature of Contractor)

Cost : Rs 500/-

Form No. :

TENDER FORM: PURCHASE OF STEEL CUPBOARDS
AT APS MEERUT CANTT (PRIMARY WING)

Tel No. 0121 – 2973219

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____
7. Whether firm is registered and paying GST. If yes, give registration No. and GST No.
: _____
8. Photocopy of Pan Card (as applicable) (a) Firm _____
(b) Proprietor _____
9. Payment details: (a) Amount : _____
(EMD) (b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : May 2022

(Signature of Contractor)

Last date for submission of Tender Form: 30 May 2022 (1100 hrs)

Tender will be opened at 1200 hrs on 30 May 2022

Name of Work: Purchase of Steel Cupboards at APS, Meerut Cantt (Primary Wing)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work within the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial) .
4. Brand quoted for work / store/ items should be of same make.
5. All transportation & equipments to be used in project/work shall be arranged by the agency at their own cost. Water and electricity will be provided on payment basis as per Market rate.
6. Site clearance after completion of work will be done by contractor.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: May 2022

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of the work would include purchase of New Class Cupboards (Steel) at APS, Meerut Cantt (Primary Wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Mayked **TECHNICAL/ COMMERCIAL BIDS for New Class Cupboards (Steel)**. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification:** As per description attached item as specified only are to be used. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD):** All technical Bids must be accompanied with a Demand Draft (No Cheque/ Cash) of Rs 20,000/- (Rupees Twenty Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender.
6. **Amount of Bid Security.** Earnest money of selected vendor will be kept as security money and will only be refunded after completion of project/receipt of complete store. In case of vendor/firm failed to complete the project within the stipulated period security money will be forfeited.
7. **Time for Completion of Project / Delivery of Stores:** Time for completion of the project will be specified in the supply/work order. In no case period of work /supply of stores would be more than 60 days from the date of receipt of the work / supply order.
8. **Payment Terms:** Payments will be made through Cheque/NEFT in the name of Firm, after completion of work / supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material used is of standard quality, as per specification / description and is satisfactory.
9. **Warranty:** The following Warranty will from part of the contract:-
 - (a) The contractor / supplier warrants for a minimum period of Two years from the date of execution of work / supply of stores.
 - (b) If within the period of warranty, any item/portion of the work is found defective, the same will be rectified immediately free of charge.

Date: May 2022

(Signature of Contractor)

Contd..4/-

10. **Delivery Period/Completion of Work.** The firm shall be bound to complete the work / supply of stores within 60 days from the issue of work / supply order.
11. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by 60 days, penalty @ 5% of the undelivered stores / non completion of work shall be levied.
12. **Bid Validity.** Bid shall remain valid for 90 (Ninety) days from the date of opening of tender.
13. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as under:
- (a) Technical Bid
 - (b) Commercial Bid
14. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in **Separate Tender Box** at School main Gate (Primary Wing) or send through **registered by post** to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelopes:-
- (a) Technical Bid for PURCHASE OF NEW CLASS CUPBOARDS.
 - (b) Commercial Bid for PURCHASE OF NEW CLASS CUPBOARDS.
15. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and financial Bids shall be communicated separately. It is advised that one of your representatives is present accordingly. Commercial bid will be opened after opening of valid Technical Bids.
16. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
17. **Technical Bid.** Please ensure that all documents as per **Appendix 'A'** are placed inside the envelope No.1 (**Technical Bid**) else the bid would be rejected.
18. **Scope of work should be verified physically before submitting the quotation. The representatives of the company/ firm may visit the site at School campus.**
19. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
20. All materials brought to site shall be subject to the approval of the School. In case if any substandard quality/ unapproved material are used, the same shall be removed by the agency at his own expense.

Date: May 2022

(Signature of Contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>ReMayks</u>
(a)	Authorized Registration Certificate of Firm/ Agency			
(b)	Registration of GST of Firm/ Agency			
(c)	Aadhar Card of Proprietor (both side)			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two FY Income Tax Return			
(f)	DD of Rs 20,000/- (refundable)			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date: May 2022

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR

I have done the survey on ground and given the total estimated cost and items required for the complete project /order.

Date: May 2022

(Signature of Contractor)

COMMERCIAL BID**PURCHASE OF NEW CLASS CUPBOARDS (STEEL) AT APS MEERUT CANTT
(PRIMARY WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.		Steel Cupboards (Height-65", Width-30" Depth-17" Leg-5") Four(04) Shelves Five Compartment Silver Colour (Original) Sheet Gauge-20x22	Nos	26		
		Total				
		GST @ %				
		Total Amount				

(a) Complete work /Issue stores on site as per School plan.

(b) Vendors/Contractors are requested to visit the site/school and carry out detailed survey before quoting the bid.

(c) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid duly stamped and signed.

(d) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.

(e) Prices quoted inclusive of all taxes, duties and levies

**NOTE : (a) MS Sheet to be used of 20 guage for door, top and bottom.
22 guage for shelves and side**

- (b) Shelves will be supported both side for durability.
- (c) Sheet Quality – CRCA., Clips 14 Guage with 4mm Niddle.
- (d) Large brass lock with SS long double key.

Date: May 2022

(Signature of Contractor)

Cost : Rs 500/-

Form No. :

TENDER FORM: PURCHASE OF DUSTBINS AT APS MEERUT CANTT

Tel No. 0121 – 2973219

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____
7. Whether firm is registered and paying GST. If yes, give registration No. and GST No. : _____
8. Photocopy of Pan Card (as applicable) (a) Firm (compulsory) _____
(b) Proprietor _____
9. Payment details: (a) Amount : _____
(b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : May 2022

(Signature of Contractor)

Last date for submission of Tender Form: 30 May 2022 (1100 hrs)

Tender will be opened at 1200 hrs on 30 May 2022

Name of Work: Purchase of Dustbins at APS, Meerut Cantt

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work within the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial).
4. Brand quoted for work should be of same make.
5. All transportation & equipments to be used in work shall be arranged by the agency at their own cost.
6. Site clearance after completion of work will be done by contractor.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: May 2022

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of the work would include purchase of Dustbins at APS, Meerut Cantt and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Mayked **TECHNICAL/ COMMERCIAL BIDS FOR PURCHASE OF DUSTBINS**. The Technical Bid will be opened first and only if found valid & suitable then the commercial bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification**: As per description attached item as specified only are to be issued. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD)**: All technical bids must be accompanied with a **Demand Draft** (No Cheque/ Cash) of **Rs 10,000/-** (Rupees Ten Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender.
6. **Amount of Bid Security**. Earnest money of selected vendor will be kept as Security Money against the project / work which will only be refunded after completion of project/receipt of complete stores. In case vendor/firm failed to complete the project / work security money will be confiscated.
7. **Time for Completion of Project/Delivery of Stores**. Time for completion of the project will be specified in the supply/work order. In no case period of work would be more than 60 days from the date of receipt of the work order.
8. **Payment Terms**: Payments will be made through Cheque / NEFT in the name of Firm, after completion of work / supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material/items is of standard quality, as per specification / description and service is satisfactory.
9. **Warranty**: The following Warranty will from part of the contract:-
 - (a) The contractor / supplier warrants for a minimum period of One Year from the date of execution of work / supply of stores.
 - (b) If within the period of warranty, any item/portion of the work is found defective, the same will be rectified immediately free of charge.

Date: May 2022

(Signature of Contractor)

Contd..4/-

10. **Delivery Period/Completion of Work.** The firm shall be bound to completed the work / supply of stores within 60 days / as per work / supply order.
11. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by given time, penalty @ 05% of the undelivered stores shall be levied.
12. **Bid validity.** Bid shall remain valid for 90 (Ninety) days from the date of opening of tender.
13. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as under:
(a) Technical Bid
(b) Commercial Bid
14. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in Separate Tender Box at School main Gate (PriMayy Wing) or send through registered by post to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelops:-
(a) Technical Bid for PURCHASE OF DUSTBINS.
(b) Commercial Bid for PURCHASE OF DUSTBINS.
15. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and commercial bids shall be communicated separately after opening of valid technical bid. It is advised that one of your representatives is present accordingly.
16. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
17. **Technical Bid.** Please ensure that all documents as per **Appendix 'A'** are placed inside the envelope No.1 (Technical Bid) else the Bid would be rejected.
18. **Scope of work should be verified physically before submitting the quotation. The representatives of the company/ firm may visit the site at School campus.**
19. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
20. In case if there is any substandard quality/ unapproved material are issued, the same shall be removed by the agency at his own expense.

Date: May 2022

(Signature of Contractor)

TECHNICAL BID: PURCHASE OF DUSTBINS

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorized Registration Certificate of Firm/ Agency			
(b)	Registration of GST of Firm/ Agency			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two Years Income Tax Return			
(f)	DD of Rs 10,000/- (refundable)			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date: May 2022

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR

I have done the survey on ground and given the total estimated cost and items required for the complete project /order.

Date: May 2022

(Signature of Contractor)

COMMERCIAL BID**PURCHASE OF DUSTBINS AT APS MEERUT CANTT (PRIMAYY WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.		Plastic 25 Ltrs with lid	Nos	97		
2.		Steel 110 Ltrs (2 Pcs with Stand and Lid	Nos	12		
3.		Bear Dustbins 25 Ltrs Fibre	Nos	05		
		Total				
		GST @ %				
		Total Amount				

- (a) Complete work /Issue stores on site as per School plan.
- (b) Vendors/Contractors are requested to visit the site/school and carry out detailed survey before quoting the bid.
- (c) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid duly stamped and signed.
- (d) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.
- (e) Prices quoted inclusive of all taxes, duties and levies
- (f) Prices quoted should be valid upto 90 days.

Date: May 2022

(Signature of Contractor)

Cost : Rs 500/-

Form No. :

TENDER FORM: EQUIPMENT FOR OPEN GYM AT APS MEERUT CANTT (PW)

Tel No. 0121 – 2970131

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____

7. Whether firm is registered and paying GST. If yes, give registration No. and GST No. : _____

8. Photocopy of Pan Card (as applicable) (a) Firm (compulsory) _____
(b) Proprietor _____

9. Payment details: (a) Amount : _____
(b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : May 2022

(Signature of Contractor)

Last date for submission of Tender Form: 30 May 2022 (1100 hrs)

Tender will be opened at 1200 hrs on 30 May 2022

Name of Work: Equipment for Open Gym at APS, Meerut Cantt (Primary wing)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work within the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial) for alteration of staff toilets.
4. Brand quoted for work / store should be of same make.
5. All transportation & equipments to be used in work / project shall be arranged by the agency at their own cost. Water and electricity will be provided on payment basis as per Market rate.
6. Site clearance after completion of work will be done by contractor.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: May 2022

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of the work would include Equipment for Open Gym at APS, Meerut Cantt (Primary Wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Mayked **TECHNICAL/ COMMERCIAL BIDS for Renovation of wooden racks to cupboards** . The Technical Bid will be opened first and only if found valid & suitable then the commercial bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification:** As per description attached item as specified only are to be used. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD):** All technical Bids must be accompanied with a **Demand Draft** (No Cheque/ Cash) of **Rs 10,000/-** (Rupees Ten Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender.
6. **Amount of Bid Security.** Earnest money of selected vendor will be kept as security money and will be refunded after completion of project. In case vendor/firm failed to complete the project within the stipulated period security money will be forfeited.
7. **Time for Completion of Project:** Time for completion of the project will be specified in the supply/work order. In no case period of work would be more than 60 days from the date of receipt of the work order.
8. **Payment Terms:** Payments will be made through NEFT/Cheque in the name of Firm, after completion of work / supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material used is of standard quality, as per specification / description and service is satisfactory.
9. **Warranty:** The following Warranty will from part of the contract:-
 - (a) The contractor / supplier warrants for a minimum period of one year from the date of execution of work / supply of stores.
 - (b) If within the period of warranty, any item/portion of the work is found defective, the same will be rectified immediately free of charge.

Date: May 2022

(Signature of Contractor)

Contd..4/-

10. **Delivery Period/Completion of Work.** The firm shall be bound to complete the work/ supply of stores within 60 days from the issue of work / supply order.
11. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by 60 days, penalty @ 05% of the undelivered stores / non completion of work shall be levied.
12. **Bid Validity.** Bid shall remain valid for 90(Ninety) days from the date of opening of tender.
13. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as under:
(a) Technical Bid
(b) Commercial Bid
14. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in Respective Tender Box at School main Gate (Primary Wing) or send through registered by post to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelops:-
(a) Technical Bid for EQUIPMENTS FOR OPEN GYM.
(b) Commercial Bid for EQUIPMENTS FOR OPEN GYM.
15. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and commercial bids shall be communicated separately. It is advised that one of your representatives is present accordingly. Commercial bid will be opened after approval of Technical Bids.
16. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
17. **Technical Bid.** Please ensure that all documents as per **Appx 'A'** are placed inside the envelope No.1 (Technical Bid) else the Bid would be rejected.
18. **Scope of work should be verified physically before submitting the quotation. The representatives of the company/ firm may visit the site at School campus.**
19. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
20. All materials brought to site shall be subject to the approval of the School. In case if any substandard quality/ unapproved material are used, the same shall be removed by the agency at his own expense.

Date: May 2022

(Signature of Contractor)

TECHNICAL BID: EQUIPMENT FOR OPEN GYM

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorized Registration Certificate of Firm/ Agency			
(b)	Registration of GST of Firm/ Agency			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two Years Income Tax Return			
(f)	DD of Rs 10,000/- (refundable)			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date: May 2022

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR

I have done the survey on ground and given the total estimated cost and items required for the complete project /order.

Date: May 2022

(Signature of Contractor)

COMMERCIAL BID**EQUIPMENTS FOR OPEN GYM AT APS MEERUT CANTT (PRIMARY WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.		Cross Skier Double	Nos	01		
2.		Seater Twister Cum Twister Double	Nos	01		
3.		Leg Press Double	Nos	01		
4.		Elliptical Cross Trainer	Nos	01		
5.		Rower	Nos	01		
		Total				
		GST @ %				
		<u>Total Amount</u>				

- (a) Complete work /Issue stores on site as per School plan.
- (b) Vendors/Contractors are requested to visit the site/school and carry out detailed survey before quoting the bid.
- (c) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid. Quotation should be on company/firm letter pad duly stamped and signed.
- (d) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.
- (e) Prices quoted inclusive of all taxes, duties and levies. Price should be valid up to 90 days.
- (f) Sample / Specification of the equipment may be obtained from school on any working day from 1000AM to 0200 PM.

- Note :** (i) Equipment should be for student 6-12 age group.
(ii) Iron part should be covered with fiber coated.
(iii) Seats of the equipment should be made of fiber.

Date: May 2022

(Signature of Contractor)

Cost : Rs 500/-

Form No. :

**TENDER FORM: RENOVATION OF WOODEN RACKS TO CUPBOARDS AT APS
MEERUT CANTT (PRIMARY WING)**

Tel No. 0121 – 2970131

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____
7. Whether firm is registered and paying GST. If yes, give registration No. and GST No. : _____
8. Photocopy of Pan Card (as applicable) (a) Firm (compulsory) _____
(b) Proprietor _____
9. Payment details: (a) Amount : _____
(EMD) (b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : May 2022

(Signature of Contractor)

Last date for submission of Tender Form: 30 May 2022 (1100 hrs)

Tender will be opened at 1200 hrs on 30 May 2022

Name of Work: Renovation of Wooden Racks to Cupboards at APS, Meerut Cantt (Primary Wing)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work within the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial) for alteration of staff toilets.
4. Brand quoted for work / store should be of same make.
5. All transportation & equipments to be used in work / project shall be arranged by the agency at their own cost. Water and electricity will be provided on payment basis as per Market rate.
6. Site clearance after completion of work will be done by contractor.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: May 2022

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of the work would include Renovation of Wooden Racks to Cupboards at APS, Meerut Cantt (Primary Wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Mayked **TECHNICAL/ COMMERCIAL BIDS for Renovation of wooden racks to cupboards** . The Technical Bid will be opened first and only if found valid & suitable then the commercial bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification:** As per description attached item as specified only are to be used. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD):** All technical Bids must be accompanied with a **Demand Draft** (No Cheque/ Cash) of **Rs 20,000/-** (Rupees Twenty Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender.
6. **Amount of Bid Security.** Earnest money of selected vendor will be kept as security money and will be refunded after completion of project. In case vendor/firm failed to complete the project within the stipulated period security money will be forfeited.
7. **Time for Completion of Project:** Time for completion of the project will be specified in the supply/work order. In no case period of work would be more than 60 days from the date of receipt of the work order.
8. **Payment Terms:** Payments will be made through NEFT/Cheque in the name of Firm, after completion of work / supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material used is of standard quality, as per specification / description and service is satisfactory.
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 - (a) The contractor / supplier warrants for a minimum period of one year from the date of execution of work / supply of stores.
 - (b) If within the period of warranty, any item/portion of the work is found defective, the same will be rectified immediately free of charge.

Date: May 2022

(Signature of Contractor)

Contd..4/-

10. **Delivery Period/Completion of Work.** The firm shall be bound to complete the work/ supply of stores within 60 days from the issue of work / supply order.
11. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by 60 days, penalty @ 05% of the undelivered stores / non completion of work shall be levied.
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(a) Technical Bid
(b) Commercial Bid
14. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in Respective Tender Box at School main Gate (Primary Wing) or send through registered by post to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelops:-
(a) Technical Bid for RENOVATION OF WOODEN RACK TO CUMPOBARDS.
(b) Commercial Bid for RENOVATION OF WOODEN RACK TO CUMPOBARDS
15. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and commercial bids shall be communicated separately. It is advised that one of your representatives is present accordingly. Commercial bid will be opened after approval of Technical Bids.
16. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
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19. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
20. All materials brought to site shall be subject to the approval of the School. In case if any substandard quality/ unapproved material are used, the same shall be removed by the agency at his own expense.

Date: May 2022

(Signature of Contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorized Registration Certificate of Firm/ Agency			
(b)	Registration of GST of Firm/ Agency			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two Years Income Tax Return			
(f)	DD of Rs 20,000/- (refundable)			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date: May 2022

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR

I have done the survey on ground and given the total estimated cost and items required for the complete project /order.

Date: May 2022

(Signature of Contractor)

COMMERCIAL BID**RENOVATION OF WOODEN RACKS TO CUPBORDS AT APS MEERUT CANTT
(PRIMARY WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.		(a) Wooden Racks to be covered from both side, back side & Top with MS Sheet. (b) Front Almirah door with locking system. (c) Paint/Polish on wooden part (d) Laying of 2mm MS sheet on both wooden partition (Size of 01 rack is H-60"xW-36"xD-38")	Nos	09		
		Total				
		GST @ %				
		<u>Total Amount</u>				

(a) Complete work /Issue stores on site as per School plan.

(b) Vendors/Contractors are requested to visit the site/school and carry out detailed survey before quoting the bid.

(c) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid. Quotation should be on company/firm letter pad duly stamped and signed.

(d) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.

(e) Standard of renovation should be same as sample available.

(f) Prices quoted inclusive of all taxes, duties and levies. Price should be valid up to 90 days.

**NOTE : MS Sheet to be used of 20 guage for door.
18 gauge for frame.
24 gauge for side cover.**

Date: May 2022

(Signature of Contractor)

