

**TENDER FORM: FACELIFT/RENOVATION OF 13 x CLASSROOMS AND VERANDAH
APS MEERUT CANTT (PRIMARY WING)**

Tel No. 0121 – 2970131

Email-apsmeerutprimarywing@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently (Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____
7. Whether firm is registered and paying GST. If yes, give registration No. and GST No. : _____
8. Whether the firm is registered under ESI Act : _____
9. Photocopy of Pan Card (as applicable) (a) Firm (compulsory) _____
(b) Proprietor _____
10. Payment details: (a) Amount : _____
(b) DD No. : _____
(c) Bank Br : _____

11. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date : 2025

(Signature of Contractor)

Last date for submission of Tender Form: 28 Feb 2025

Tender will be opened at 1100 hrs on : 01 Mar 2025

Name of Work: Facelift/Renovation of 13 x Classrooms and Verandah of Barrack T-14 at APS, Meerut Cantt (PW)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to do such type of work within the given time schedule.
3. The firm should be registered under ESI Act and GST.
4. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial) for the related works.
5. Brand quoted for work / store should be of same make.
6. All transportation & equipment's to be used in work / project shall be arranged by the agency at their own cost. Water and electricity will be provided on payment basis as per Market rate.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

Date: 2025

(Signature of Contractor)

Contd..3/-

TERMS AND CONDITIONS

1. The scope of work would include facelift/renovation of 13 x classrooms and verandah of barrack T-14 at APS, Meerut Cantt (Primary Wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
3. The envelopes should be clearly Marked **TECHNICAL/ COMMERCIAL BIDS for FACELIFT/RENOVATION OF CLASSROOMS** . The Technical Bid will be opened first and only if found valid & suitable then the commercial bid would be opened. During the intervening period the Board of Officers is at liberty to visit the firm/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification:** As per description attached item as specified only are to be used. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD):** All technical Bids must be accompanied with a **Demand Draft** (No Cheque/ Cash) of **Rs 50,000/-** (Rupees Fifty Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender. Earnest money of selected vendor will be kept as security money and will be refunded after completion of work. In case vendor/firm failed to complete the work within the stipulated period security money will be forfeited.
6. **Time for Completion of Project:** Time for completion of work (Facelift/Renovation of 13 x classrooms and verandah) will be specified in the work order. In no case period of completion of work would be more than **60 days** from the date of receipt of the work order.
7. **Payment Terms:** Payments will be made through NEFT/Cheque in the name of firm, after completion of work / supply of stores and checking by the Board of Officers and endorsing certificate that the quality of material used is of standard quality, as per specification / description and service is satisfactory.
8. **Warranty:** The following warranty will from part of the contract:-
 - (a) The contractor / supplier warrants for a minimum period of one year from the date of execution of work / supply of stores.
 - (b) If within the period of warranty, any item/portion of the work is found damaged, the same will be rectified immediately free of charge.
9. **Delay Penalties/Liquidity Damages.** In case of delay in completion of work / supply of stores by 60 days, penalty @ 0.5% of the undelivered stores / non completion of work shall be levied.

10. **Bid Validity.** Bid shall remain valid for 90(Ninety) days from the date of opening of tender.
11. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as Technical Bid and Commercial Bid.
12. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed envelopes dropped in Respective Tender Box marked as **PRIMARY WING** at School main Gate (**Senior Wing**) or send through registered by post to The Principal, Army Public School, Meerut Cantt. Documents received by post after last date of submission should not be entertained. The following should be written on envelopes:-
- (a) **Technical Bid for FACELIFT/RENOVATION OF CLASSROOMS.**
- (b) **Commercial Bid for FACELIFT/RENOVATION OF CLASSROOMS.**
13. **Opening of Tenders:** Date and Time for opening of technical bids mentioned on tender form and commercial bids shall be communicated separately. It is advised that one of your representatives is present accordingly. Commercial bid will be opened after approval of Technical Bids.
14. The school reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
15. **Technical Bid.** Please ensure that all documents as per **Appendix 'A'** are placed inside the envelope **No.1 (Technical Bid)** else the bid would be rejected.
16. **Scope of work/store/items should be verified physically on ground before submitting the quotation/tender. The representatives of the company/ firm may visit the school campus on any working day from 1000 Hrs to 1300 Hrs.**
17. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
18. **Bank Performance Guarantee.** Bank performance guarantee @ 10% of the total cost of the project shall be deposited by the vendor on completion of project. Period of BPG will be warranty period of 12 months.
19. **Site Clearance.** The contractor will be responsible for removing all the debris (Malwa) from the site immediate on completion of work. Payment will only be made on clearance of site.

Date: 2025

(Signature of Contractor)

TECHNICAL BID: FACELIFT/RENOVATION OF 13 X CLASSROOMS AND VERANDAH OF BARRACK T-14 AT APS (PW) MEERUT CANTT

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorized Registration Certificate of Firm/ Agency including GST			
(b)	Past experience in successful completion of similar work (Number of years) clearly highlighting the scope of work			
(c)	Registered under ESI Act (If yes, attach relevant certificate)			
(d)	Aadhar Card of Proprietor (both side) optional			
(e)	PAN Card of Firm/Agency /Proprietor			
(f)	Last Two Years Income Tax Return			
(g)	DD of Rs 50,000/- (refundable)			
(h)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid. The undermentioned work will be carried out for facelift/renovation of classrooms/verandha of bk T-14:-

<u>Ser No.</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>
1.	Removal of tiles and re-plaster upto 5 ft of inner wall of classrooms	Sqft	4300
2.	Two coats of wall putty on inner wall complete	Sqft	9971
3.	Two coats of paint on inner wall of classrooms upto 4 ft using 4 basi colour (Red, Yellow, Green and Blue)	Sqft	3450
4.	Two coats of paint(Apex) on inner wall of classrooms above 4 ft	Sqft	6521
5.	Wall putty & paintings (as per sample) on wall of verandah	Sqft	3443
6.	Wall putty, educational slogens, pictures and design(as per sample) on pillars (40) in verandah	Sqft	1440
7.	Two coats of paint on complete window and doors	Job	
8.	Black paint on complete iron angle in verandah	Job	

UNDERTAKING BY CONTRACTOR

I have done the survey on ground and given the total estimated cost and items required for the complete project /order.

Date: 2025

(Signature of Contractor)

COMMERCIAL BID**FACELIFT/RENOVATION OF 13 X CLASSROOMS AND VERANDAH OF BARRACK
T-14 AT APS (PW) MEERUT CANTT**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>A/U</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
1.		Removal of tiles and re-plaster upto 5 ft of inner wall of classrooms	Sqft	4300		
2.		Two coats of wall putty on inner wall complete	Sqft	9971		
3.		Two coats of paint on inner wall of classrooms upto 4 ft using 4 basi colour (Red, Yellow, Green and Blue)	Sqft	3450		
4.		Two coats of paint(Apex) on inner wall of classrooms above 4 ft	Sqft	6521		
5.		Wall putty & paintings (as per sample) on wall of verandah	Sqft	3443		
6.		Wall putty, educational slogens, pictures and design(as per sample) on pillars (40) in verandah	Sqft	1440		
7.		Two coats of paint on complete window and doors	Job			
8.		Black paint on complete iron angle in verandah	Job			
		Total				
		GST @ %				
		Labour charges				
		Total Amount				

Vendor shall ensure the following:-

- (a) Complete work /Issue stores on site as per school plan.
- (b) Vendors/Contractors are requested to visit the site/school and carry out detailed survey before quoting the bid.
- (c) All required necessary items are to be mentioned clearly with brand name in the quotation/bid.
- (d) Survey has been conducted and total no. of items and there prices for the total project as per the direction given by the school is given in the quotation.
- (e) Prices quoted inclusive all taxes, duties and levies.
- (f) As per Govt Orders ESIC @ 4% on labour charges will be deducted at the time of payment.
- (g) The bill will clearly show the labour component for calculation of the ESIC.
- (h) Vendors are requested to share your ESIC Code issued by ESIC Office if you possess of the same.

Date: 2025

(Signature of Contractor with seal)

