

TENDER FORM: PRINTING WORK
ARMY PUBLIC SCHOOL, MEERUT CANTT

Tel No. 0121 – 2970133

Email- apsmeerut559@gmail.com

1. Name of the Firm : _____
2. Name of the Contractor/Prop : _____
3. Address of the firm : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No. Office _____ Residence _____ Mobile _____

5. Business experience : _____
for which tenders have been called (attach copy)
6. Name and contact No. of organization/institution where service is being provided currently.
(i) : _____
(ii) : _____
(iii) : _____
7. Whether firm is registered and paying GST No. _____
8. Photocopy of Pan Card (a) Firm _____
(b) Proprietor _____
9. Payment details (a) Amount : _____
(a) DD No. : _____
(b) Bank Name & Br : _____

10. I understand that no interest will be paid on earnest money.

11. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date:

(Signature of Contractor)

Last date for submission of Tender Form: 26 April 2021 (1100 hrs)
Tender will be opened on 26 April 2021 (1200 hrs)

TERMS & CONDITIONS
PRINTING WORK

- (a) The contract period would be for one year. Extension beyond one year will be at the discretion of the Management.
- (b) The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
- (c) You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
- (d) The envelopes should be clearly marked TECHNICAL/ COMMERCIAL BIDS. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
- (e) The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in respective Tender Box at School main Gate. No other mode is accepted.
- (f) The agency should have minimum 03 yrs experience of providing same type of services. The copy of experience certificate should be enclosed and should not have been black listed by any dept.
- (g) The agency should have own printing press and registered office. The contractor should be submitting last two-month electricity bill and telephone bill of printing press.**
- (h) The Board of officers will visit the site of printing press to verify safety and security of printing question of papers and other printing stationery.**
- (i) The quality of paper, printing and printed products will be shown to the contractors. Any detection of lower quality will render the contract null and void.
- (j) Time bound supply of printing work will be assured by the printer. In case of any delay, penalty at the rate of 10% of the work cost will be levied per day.
- (k) Supply of the products/ question papers will be made in sealed steel box with lock and key at the school campus.
- (l) The APS Management reserves the right to pass additional instructions for better printing jobs.
- (m) The Contractor is fully responsible and liable to maintain confidentiality of question papers and in case of any leakage of information, legal action should be taken against the contractor.

- (n) The contract is liable to be terminated by the school management in case of unsatisfactory services/poor quality of work/products or without assigning any reason.
- (o) In case of any violation of the provision of the agreement, the contract will be terminated on immediate basis and security money will be forfeited.
- (p) Sealed tenders will be dropped in Tender Box during working hours.
- (q) The tender document in original duly signed and stamped on each & every page will be submitted.
- (r) Tender forms will be submitted in enclosed printed envelope only properly sealed by applicant.
- (s) I understand the earnest money will be forfeited, if I DO NOT accept the contract awarded to me.
- (t) The applicant will also submit a Demand draft (No Cheque/Cash) of Rs 50,000/- (Rupees Fifty Thousand Only) in favour of **ARMY PUBLIC SCHOOL MEERUT CANTT** as earnest money with the tender form. The earnest money will be refunded after completion of one year/ session. No interest will be paid against security deposit.
- (u) The agency shall be responsible for making payment of stamp duty for execution of agreement or other allied taxes or fee imposed by the central /state Govt. In case default on the part of agency, the same will be recovered from his security deposit. APS, Meerut Cantt shall not be responsible for such payments/liabilities.
- (v) The **School** management will have the authority to terminate the Contract, without giving any reasons by giving one-month notice. The contractor also can terminate contract. However, notice period in that case will be minimum two months (60 days).
- (w) The overall strength of the school is approx. 5500 and as such volume of stationery has to be assessed accordingly.
- (x) The APS Management reserves the right to cancel/reject any quotation without assign any reason.
- (y) All disputes are subjected to Meerut Jurisdiction only.

(I agree to abide by the above instructions in case I am awarded the contract)

Date :

(Signature of the contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid: -

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Registration of GST of Firm/ Agency			
(b)	Nos of years of experience in supply of Printed stationery to schools (attach copy of different years)			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two-Year Income Tax Return			
(f)	DD of Rs 50,000/- (refundable)			
(g)	Previous month of Electricity bill or Landline bill of Registered Printing press & office			
(h)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date:

(Signature of Contractor)

COMMERCIAL BID**QUOTATION FOR PRINTING OF STATIONERY**
2021-22**Our Rates of Printing are as under :-**

<u>Ser No</u>	<u>Nomenclature</u>	<u>Paper Quality</u>	<u>Approx Qty</u>	<u>Rate</u>	<u>GST %</u>	<u>Amount</u>
1	Student Diary (As per Sample) [Size-(20X30)/(1/8)]	350 GSM, Art card+UV coating + Matt Thermal lamination & inner B/W pgs 80 GSM (Paper Make-Ballarpur)	5500			
2	School Magazine consisting of 120 multi Colour pages (as per sample) attach paper sample	Cover page- 300 GSM on Art card (04 pg), Inner page- 120 GSM, Mat Art Paper	4500			
	(a) 4 Pages B/W (additional)	120 GSM				
	(b) 4 pages Colour (Additional)	120 GSM				
3	Answer Sheets					
	(a) Answer Sheet (Accountancy) A-32 Pages (As per sample)	60 GSM	5000			
	(b) Answer Sheet A- 24 pages	60 GSM	10000			
	(c) Answer sheet A- 16 pages	60 GSM	50000			
	(d) Answer Sheet A - 08 Pages	60 GSM	90000			
	(e) Answer books B - 4 pages	60 GSM	60000			
	(f) OMR Sheet size A4[Size (18X22)/(1/4)]	70 GSM	7500			
4	Question papers					
	(a) Class I & II Booklet form with answer sheet in 2 sets (One set contain 5 subjects per students) approx students strength 800, size-8.5"X 10.5"	64 GSM, (Font size 16)	3200 sets			
	(b) Class III to V Booklet form with answer sheet in 2 sets (One set contain 6 subjects per students) approx students strength 1400,size-8.5"X 10.5"	60 GSM, (Font size 14)	5600 set			
	(c) Class VI to VIII question paper only, in 2 sets (One set contain 8 subjects per students) approx students strength 1600, size-8.5"X 10.5"	60 GSM (Font size 12)	6400 sets			

	(d)	Class IX to X question paper only, in 2 sets (One set contain 6 subjects per students) approx students strength 1000, size-8.5"X 10.5"	60 GSM (Font size 12)	4000 Sets			
	(e)	Class XI and XII unit test Half Yearly & Pre Board in 2 sets (One set contain 5 subjects per students) approx students strength 400, size-8.5"X 10.5"	60 GSM (Font size 12)	1600 Sets			
	(f)	Aptitude Test Booklet with binding 30 pg	60 GSM	500			
5		Report Cards					
	(a)	Class I to V (Report Card)[Size (17X27)/(1/4)]	150 GSM, Mat Art Paper	3000			
	(b)	Class VI to X (Report Card)	150 GSM, Mat Art Paper	5500			
	(c)	Class XI & XII (Report Card)	150 GSM, Mat Art Paper	2500			
6		Parents Teacher Meet Register 120pages both side (Hard Bounded)	95 GSM, Laser paper	100			
7		Attendance Register (Hard Bound Cover) As per sample [Size-(18X22)/(1/2)]	95 GSM, Laser paper	150			
8		Class Log Book 170 pg (85 leaf) (Hard Bound Cover) [Size-(18X22)/(1/4)] As per sample	95 GSM	150			
9		Teachers Diary 120 pg (60 leaf) (Hard Bound Cover) As per sample	95 GSM, Laser paper	225			
10		Substitution pads 100 pg one side (as per sample) [Size-(18X22)/(1/4)]	64 GSM	100			
11		Letter Pad 100 pg one side [Size (20X30)/(1/8)] as per sample	100 GSM, 2 colour	10			
12		Letter Pad 100 pg one side (small size) as per sample	100 GSM, 2 colour	10			
13		D O Letter 100 pages one side	170 GSM, Mat Paper	20			
14		File Cover (Printed)	As per sample (350 GSM, 2 Colour)	3000			
15		Athletic Certificate (as per sample)	350 GSM, Mat Paper	500			
16		Merit Certificate (as per sample)	350 GSM, Mat Paper	500			
17		Certificate of Music Competition (as per sample)	350 GSM, Mat Paper	500			
18		Applaud Certificate (as per sample) [Size-(18X22)/(1/4)]	100 GSM, Sunshine	1000			
19		Admission Form Pad 100 pages (as per sample)	80 GSM, Laser Paper	10			
20		T C on computer Sty with water mark of school emblem 100 pages size 17x27/4	80 GSM, Laser Paper	10			

21	Registration Forms 100 pages size 17x27/4	80 GSM, Laser Paper	30			
22	Library Cards(Size 7X5) (As per sample)	300 GSM, Card Sheet	5000			
23	Information Folder with Lamination (Ivery Sheet Cover)	300 GSM	200			
24	Mark Slip pad 100 pages one side	60 GSM	30			
25	Desk Slip 50 Pages one side	70 GSM	75			
26	Mark Register 120 pg(60 leaf) (as per sample) [Size-(17X27)]	60 GSM laser paper	80			
27	White Mark Register 80 pg (40 leaf) (as per sample) [Size-(20X30)]	80 GSM, White Paper	120			
28	White CCE Register 40 pg (20 leaf) as per sample (Size- 17x 27)	80 GSM, White Paper	120			
29	Consolidated Marks Register 150 page both side (Hard bounded cover Large Size) as per sample	80 GSM, Laser Paper	10			
30	Anacdotal Register 100pg (50 leaf) (Hard Bounded Cover) [Size-(17X27)/(1/4)]	80 GSM, Laser Paper	225			
31	Syllabus (as per sample)[Size-(20X30)/(1/8)]	60 GSM with cover page in Laser paper	5000			
32	Invitations Card with envelops(Size 7"X5")	300 GSM Multicolour, Art Paper	2500			
33	Prospectus(Size 18"X22", A4)	300 GSM, Multicolour, Art paper	1000			
34	News Letter	170 GSM	4500			
35	Attendance performa 100 pg one side[Size (18X22)/(1/4)] (as per sample)	60 GSM	50			
36	Yellow/Pink Warning Pad 100 pg one side[Size (18X22)/(1/8)]	80 GSM, Multicolour	50			
37	Health Card Both side multicolour printed (Size 10"X13")	300 GSM, Card Sheet	2500			
38	Gate Out Pass in duplicate pad[Size (18X22)/1/8)]	60 GSM	150			
39	Store Gate pass in triplicate pad	60 GSM	20			
40	Marks Slip Pad (100 Pg) (Size 17x27) 1/4)	70 GSM	100			
41	Service Book (12 Pg Front & Back) with Cover Hard Bind	70 GSM Laser paper	100			
42	Account Ledger (Hard Bounded cover)	80 GSM	2			
43	Visitor Register 200 Pages (Hard Bounded Cover)(Rasin binding) [Size-(17X27)/(1/4)]	80 GSM, Laser Paper	6			

44	Complain/Suggestion Register 150pg both side (Hard Bounded Cover)	80 GSM, Laser Paper	10			
45	Stock Ledgers (Hard Bounded cover) 250 pg both side (as per sample) [Size(2"X3")/(1/4)]	80 GSM, Laser Paper	20			
46	Cash Payment Register (as per sample)	80 GSM Laser Paper	5			
47	Admission Withdrawl Register (100 pg) [Size-(20X30)/(1/4)]	80 GSM, Laser Paper	10			

I /we agree to pay _____% of total business transcted by me as rebate to Army Public School, Meerut Cantt.

Date :

(Signature & stamp of Contractor)

TENDER FORM: AMC EPABX
ARMY PUBLIC SCHOOL, MEERUT CANTT

Tel No. 0121 – 2970133

Email- apsmeerut559@gmail.com

1. Name of the Firm : _____

2. Name of the Contractor/Prop : _____

3. Address of the firm : _____

: _____

: _____

4. Residential address of proprietor : _____

Tel No. Office _____ Residence _____ Mobile _____

5. Business experience : _____
for which tenders have been called (attach copy)

6. Name and contact No. of organization/institution where service is being provided currently. (i) : _____

(ii) : _____

(iii) : _____

7. GST registration No. : _____

8. Photocopy of Pan Card (a) Firm _____

(b) Proprietor _____

9. Payment details (a) Amount : _____

(a) DD No. : _____

(b) Bank Name & Br : _____

10. I understand that no interest will be paid on earnest money.

11. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract

Date :

(Signature of Contractor)

Last date for submission of Tender Form: 26 April 2021 (1100 hrs)

Tender will be opened at 1200 hrs on: 26 April 2021

TERMS & CONDITIONS

1. The contract period would be for one year. Extension beyond one year will be at the discretion of the Management.
2. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
3. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
4. The envelopes should be clearly marked TECHNICAL/ COMMERCIAL BIDS. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
5. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in respective Tender Box at School main Gate. No other mode is accepted.
6. At least one visit per week (in normal cases) is mandatory. Visit on call will be made if any repair work is required to be done. If contractor is unable to provide quality service the school reserves the right to terminate the contract at any point of time.
7. The AMC will start for all items from the date of finalization of contract with "as is where is" status. All services will be provided on site and within school timings.
8. If any part/ accessory is to be carried out of the school, the cost of carrying will be borne by the contractor.
9. Call from school will have to be attended on the same day. Normal problems will have to be rectified within 24 Hrs of call however in case of major faults the period may be extended.
10. A sum of Rs. 20,000/- will be paid as security deposit and shall be refunded on termination of the contract. No interest will be paid against security deposit.
11. All parts of machines & accessories will be covered under AMC. All parts will be repaired/ replaced by the contractor at his own cost except wiring & battery. The repairing should not affect the performance of the machine. If a part to be replaced is not available then a compatible part may be taken into account.
12. The payment will be made on quarterly basis i.e after completion of every quarter basis.

(I agree to abide by the above instructions in case I am awarded the contract of AMC for EPABX system.)

Date :

(Signature of Contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid: -

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Registration of GST of Firm/ Agency			
(b)	Nos of years of experience in providing AMC services to Schools (attach copy of different years)			
(c)	Aadhar Card of Proprietor (both side optional)			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	Last Two-Year Income Tax Return			
(f)	DD of Rs 20,000/- (refundable)			
(g)	Previous month of Electricity bill or Landline bill of registered office			
(h)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date:

(Signature of Contractor)

COMMERCIAL BID

I agree to charge Rs. _____ (Rupees _____) for AMC of the EPABX system with 16 lines (Primary wing and 24 lines (Senior Wing) which will include cost of all spares. I also agree to accept the payment every quarter as per para 12 above.

Date :

(Signature of Contractor)

UNDERTAKING BY CONTRACTOR

1. I hereby undertake that I shall accept the contract, if awarded to me, for which I have submitted the tender.
2. I also accept that if I DO NOT accept the contract awarded to me, my earnest money will be forfeited.

Station:

Signature of Contractor

Date:

Name: _____

Address: _____

TENDER FORM: PHOTOGRAPHER
ARMY PUBLIC SCHOOL, MEERUT CANTT

Tel No. 0121 – 2970133

Email : apsmeerut559@gmail.com

1. Name of the Firm : _____

2. Name of the Contractor/Prop : _____

3. Address of the firm : _____

: _____

: _____

4. Residential address of proprietor : _____

Tel No. Office _____ Residence _____ Mobile _____

5. Business experience : _____
for which tenders have been called (attach copy)

6. Name and contact No. of organization/institution where service is being provided currently. (i) : _____

(ii) : _____

(iii) : _____

7. GST registration No. : _____

8. Photocopy of Pan Card (a) Firm _____

(b) Proprietor _____

9. Payment details (a) Amount : _____

(a) DD No. : _____

(b) Bank Name & Br : _____

10. I understand that no interest will be paid on earnest money

11. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract

Date :

(Signature of Contractor)

Last date for submission of Tender Form : 26 April 2021 (1100 hrs)
Tender will be opened at 1200 hrs on : 26 April 2021

TERMS & CONDITIONS

1. The contract period would be for one year. Extension beyond one year will be at the discretion of the Management.
2. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
3. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
4. The envelopes should be clearly marked TECHNICAL/ COMMERCIAL BIDS. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
5. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in respective Tender Box at School main Gate. No other mode is accepted.
6. The contractor will be required to cover school functions for photography and videography. The contractor will make himself available to the school on call, to cover any function, in respect of the school, within city limits.
7. Students' order for photograph will be routed through the teachers/Vice Principal.
8. During the period of contract, the school Annual Day/Athletic Meet, Independence Day function and Republic Day functions will be covered free of cost (one still camera, video camera). Soft copies of photographs required by school to be provided free of cost of all school events.
9. The school Management reserves the right to pass additional instructions for better services whenever these are issued and will be binding on the contractor.
10. A sum of Rs. 20,000/- will be deposited as security money and shall be refunded on termination/ completion of the contract. No interest will be paid against security deposit.
11. During his period of contract, he would be bound by rules and regulations of the school. In case of violations of terms and conditions, the contract will be terminated and security money forfeited.
12. The strength of the school is approx.5250 and all requirements will the assessed accordingly. School photographs including of senior Army officers coming to school will neither be used for advertisement nor given to any other vendor.
13. The photos of the school activities and students will not be shared with any one and will not be uploaded on any form of social media platform. I will solely responsible for any misuse of photos activities and students.
14. All disputes are subjected to Meerut Jurisdiction only.

I agree to abide by the above instructions in case I am awarded the contract for photography.

Date :

(Signature of Contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid: -

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Registration of GST of Firm/ Agency			
(b)	Nos of years of experience in providing Photographer services to schools (attach copy of different years)			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	DD of Rs 20,000/- (refundable)			
(f)	Previous month of Electricity bill or Landline bill			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date:

(Signature of Contractor)

COMMERCIAL BID

1. I shall charge the following rates as indicated against each item: -

(Sample for each size and rate is enclosed)

<u>I Card</u>	<u>Rates (In Rs)</u>
(a) i) Computerized Digital I-card with Lamination, chain, clip and nylon cord. (as per sample)	_____
ii) I-Card with students/staff barcode with nylon cord (multi colour digital printing)	_____
(b) <u>Colour Photo of size</u>	
(i) 5"x3.5" -	_____
(ii) 4"x6" -	_____
(iii) 5"x7" -	_____
(iv) 6"x8" -	_____
(v) 8"x10" -	_____
(vi) 8"x12" -	_____
(vii) 10"x12" -	_____
(c) <u>Group Photo</u>	
(i) 6"x8" -	_____
(ii) 8"x10" -	_____
(iii) 8"x12" -	_____
2. Videography -	_____

3. I/We agree to pay _____% of total business transacted by me as rebate to **ARMY PUBLIC SCHOOL, MEERUT CANTT**, if I am awarded the contract.

Date :

(Signature of Contractor)

TENDER FORM: CYCLE STAND
ARMY PUBLIC SCHOOL, MEERUT CANTT

Tel No. 0121 – 2970133

Email : apsmeerut559@gmail.com

1. Name of the Firm : _____

2. Name of the Contractor/Prop : _____

3. Address of the firm : _____

: _____

: _____

4. Residential address of proprietor : _____

Tel No. Office _____ Residence _____ Mobile _____

5. Business experience : _____
for which tenders have been called (attach copy)

6. Name and contact No. of organization/institution where service is being provided currently.

(i) : _____

(ii) : _____

7. Photocopy of Aadhar Card : _____

8. Photocopy of Pan Card (a) Firm _____

(b) Proprietor _____

9. Payment details (a) Amount : _____

(b) DD No. : _____

(c) Bank Name & Br : _____

10. I understand that no interest will be paid on earnest money.

11. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract

Date :

(Signature of Contractor)

Last date for submission of Tender Form : 26 April 2021 (1100 hrs)

Tender will be opened at 1200 hrs on: 26 April 2021

TERMS & CONDITIONS

1. The contract period would be for one year. Extension beyond one year will be at the discretion of the Management.
2. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
3. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter.
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5. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in respective Tender Box at School main Gate. No other mode is accepted.
6. The tender document in original duly signed and stamped on each & every page will be submitted. Tender forms will be submitted in only properly sealed envelope by applicant.
7. The Contractor will be fully and solely responsible for the security of cycles parked at School cycle stand.
8. If any cycle is lost/misplaced or damaged when it is parked at cycle stand it will be the responsibility of the contractor to pay the individual the cost of cycle/repair.
9. Contractor will be fully responsible for the cleanliness and upkeep of school cycle stand.
10. Contractor will open the school cycle stand 30 minutes before the school opens in the morning and will remain at the stand till the last cycle is taken out.
11. Cycle parking will be at two different locations for 400 and 200 cycles respectively. Contractor will ensure both the locations are adequately manned. Contractor will collect money from all students every month.
12. If any sort of misbehavior or disorderly conduct is seen by School Management at any time, the contract is liable to be cancelled/ terminate.
13. School Management will have the right and sole discretion to cancel the contract at any time if he is found to be dishonest or found under influence of liquor in school premises.
14. The contractor will not remain absent in any case when school is functional.
15. He will deposit Rs 20,000/- as security money which will be refundable on termination of the contract. No interest will be paid against security deposit.
16. At the end of school hours he will report to the Administrative supervisor stating that all cycles have been handed over to the owners and there are no discrepancies.

17. The contractor will intimate the school of the system he will adopt to operate the school cycle stand. The contractor will operate the cycle stand independently and the school will not provide any support whatsoever.
18. Smoking is strictly prohibited in school campus.
19. In case of violation of provision of the agreement, the contract will be terminated and security money will be forfeited.
20. The APS Management reserves the right to cancel/reject any quotation without assign any reason.
21. All disputes are subjected to Meerut Jurisdiction only.

(I agree to abide by the above instructions in case I am awarded the contract)

Date:

(Signature of Contractor)

COMMERCIAL BID

1. A sum of Rs 25/- (Rupees twenty-five only) for bicycle and Rs. 50/- (Rupees fifty only) for two wheelers will be allowed to be charged for parking per month. On casual basis Rs 2/- for Bicycle and Rs 5/- for two-wheeler be charged. You cannot charge more than above mention rate.
2. No parking charge from parents and visitors.
3. Please mention your rate below: -

<u>Sr</u>	<u>Vehicle</u>	<u>Casual/ Per day</u>	<u>Monthly</u>
1	Bicycle		
2	Two-Wheeler		

I agree to abide by the above instructions in case I am awarded the contract for running of the cycle stand.

I will employ _____ numbers of staff members to run Cycle Stand.

I/We agree to pay Rs. _____/- (Rupees _____) as rebate to **ARMY PUBLIC SCHOOL, MEERUT CANTT in One Year**. If I am awarded the contract.

Date:

(Signature of Contractor)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid: -

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Registration of GST of Firm/ Agency (If any)			
(b)	Character Certificate issued by any Gazetted Officers /MLA/ MP / Magistrates officers/ Tehsildars			
(c)	Aadhar Card of Proprietor (both side) optional			
(d)	PAN Card of Firm/Agency /Proprietor			
(e)	DD of Rs 20,000/- (refundable)			
(f)	Previous month of Electricity bill or Landline bill			
(g)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date:

(Signature of Contractor)