

PRICE: Rs 200/-

Form No. :

**TENDER FORM: PURCHASE & INSTALLATION OF 14X SPLIT, 3 STAR ACs
IN APS MEERUT CANTT (SR WING)**

Tel No. 0121 – 2970133

Email- apsmeerut559@gmail.com

1. Name of the Firm/Agency : _____
2. Name of the Contractor/Prop : _____
3. Address of the Firm/Agency : _____
: _____
: _____
4. Residential address of proprietor : _____
: _____

Tel No.: Office _____ Residence _____ Mobile _____

5. Business Experience Agency (attach copy) : _____
6. Name and contact No. of organization/institution where service is being provided currently
(Please attach certificate/proof) (i) : _____
(ii) : _____
(iii) : _____
7. GST Registration No. : _____
8. Photocopy of Pan Card (as applicable) (a) Firm _____
(b) Proprietor _____
9. Payment details: (a) Amount : _____
(b) DD No. : _____
(c) Bank Br : _____

10. I understand the earnest money will be adjusted against security deposit, if I am awarded the contract.

Date :

(Signature of Contractor)

**Last date for submission of Tender Form: 18 Feb 2021(1100 hrs)
Tender will be opened at 1200 hrs on 18 Feb 2021**

Name of Work: Supply, Installation, Testing, Commissioning of 2 Ton, 3 Star Split ACs in APS, Meerut Cantt (Senior wing)

Eligibility Criteria

1. The firm should have not been black listed by any department. The relevant documents should be attached in the Technical Bid.
2. The firm must have adequate capacity to installation, test, supply, commission the Split Air Conditioners with in the given time schedule.
3. Please furnish a brief write up, backed-up with adequate data, explaining the available capacity and experience (both technical & commercial) for the supply and installation of the required systems and equipment within the specified time of completion.
4. Brand Authorization Certificate of Split Air Conditioners should submitted alongwith the technical bid.
5. All Transportation & Packing shall be arranged by the agency at their own cost.

Note All above criteria should be strictly followed. Tenderer should quote only if he is eligible.

TERMS AND CONDITIONS

1. The scope of the work would include supply, installation, testing and commissioning of CCTV cameras in APS, Meerut Cantt (Senior wing) and as per directions.
2. You are requested to give your **TECHNICAL BIDS** and **COMMERCIAL BIDS** separately in two different sealed envelopes. The format for **Technical bid** is attached as **Appendix 'A'** and for **Commercial Bid** is attached as **Appendix 'B'** to this letter. The duly compiled Technical Bid and Commercial Bid for your firm/agency, in sealed Envelops drooped in respective Tender Box at School main Gate. No other mode is accepted.
3. The envelopes should be clearly marked TECHNICAL/ COMMERCIAL BIDS. The Technical Bid will be opened first and only if found valid & suitable then the commercial Bid would be opened. During the intervening period the Board of Officers is at liberty to visit the shop/establishment of the bidder and select the firms /dealers for opening of Commercial Bids. The decision of the Board shall be final & binding on all and no representations in this regard will be entertained.
4. **Specification**: As per description attached item as specified only are to be used. Item not found genuine / satisfactory shall be rejected and the supplier will remove the same from the school at his own cost.
5. **Earnest Money deposit (EMD)**: All technical Bids must be accompanied with a Demand Draft/ FDR (No Cheque/ Cash) of Rs 20,000/- (Rupees Twenty Thousand only) in favour of the **ARMY PUBLIC SCHOOL MEERUT CANTT** which is refundable on non-acceptance of the tender. Earnest money of selected vendor will be refunded after completion of project.

Date:

(Signature of Contractor)

Contd...3/-

6. **Time for Completion of Project:** Time for completion of the project will be specified in the supply/work order. In no case period of work would be more than 25 days from the date of receipt of the work order.
7. **Payment Terms:** Payments will be made through cheque in the name of Firm, after completion of work and checking by the Board of Officers and endorsing certificate that the quality of material used is of standard quality, as per specification /description and work is satisfactory.
8. **Warranty:** The following Warranty will from part of the contract: -
 - (a) The seller warrants for a minimum period of **Five years** for Compressor and One year of product from the date of execution of work.
 - (b) If within the period of warranty, any item/portion of the work is found defective, the same will be rectified immediately free of charge.
9. **Acceptance of Tenders:** The tenders / quotations are to be submitted separately as under:
 - (a) Technical Bid
 - (b) Commercial Bid
10. **Opening of Tenders:** Date and Time for opening of technical and financial Bids shall be communicated separately. It is advised that one of your representatives is present accordingly. Commercial bid will be opened after opening of valid Technical Bids.
11. The School reserves the right to alter the quantities mentioned or to reject any tender without assigning any reasons thereof and no representation in this regard would be entertained.
12. **Technical Bid** Please ensure that all documents as per **Appx 'A'** are placed inside the envelope No.1 (Technical Bid) else the Bid would be rejected.
13. **Scope of work should be verified physically before submitting the quotation. The representatives of the company/ firm may visit the site at School campus.**
14. **Dispute Resolution:** In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation. Final deciding authority will be Chairman APS Meerut Cantt
15. The agency shall be bound to complete the work within 25 days from the issue of the supply/work order. In case of delay in completion of work by 25 days, penalty @ 5%of the total cost shall be levied.
16. All materials brought to site shall be subject to the approval of the School. In case if any substandard quality/ unapproved material are used, the same shall be removed by the agency at his own expense.

Date:

(Signature of Contractor)

(Refers to terms and conditions Para 2 of Tender Form)

TECHNICAL BID

The following documents and specification will also be submitted with Technical Bid:-

<u>S. No</u>	<u>Documents</u>	<u>Document Produced by Vendor Yes/ No</u>	<u>Document/ Certificate No.</u>	<u>Ser No. of Pages attached</u>
(a)	Authorization certificate for the quoted brand			
(b)	Registration of GST of Firm/ Agency			
(c)	Nos of years of experience in supply of similar type of products (attach copy of different years)			
(d)	Aadhar Card of Proprietor (both side) optional			
(e)	PAN Card of Firm/Agency /Proprietor			
(f)	Last Year Income Tax Return			
(g)	DD of Rs 20,000/- (refundable)			
(h)	Terms and conditions accepted or not (Should be on company/firm letter pad duly stamped and signed)			

Note: Please refer to Terms and conditions attached to this letter as Appx 'A' The same are required to be duly signed by authorized and competent representative of the firm/ agency/ company and attached with other relevant documents for the Technical Bid.

Date:

(Signature of Contractor)

COMMERCIAL BID

**PURCHASE AND INSTALLATION OF 2 TON SPLIT ACs IN APS MEERUT CANTT
(SENIOR WING)**

<u>Ser No.</u>	<u>Name of Brand offered</u>	<u>Nomenclature</u>	<u>Qty</u>	<u>Rate (per pcs)</u>	<u>Amount</u>
		Purchase and Installation of 2-ton 3 Star Split ACs	14		
		5 KVA Voltage Stabilizer Auto cut Digital with low /High cut timer (150-290 V)	14		
		Installation Charges	14		
		Other Accessories (If any)			
		Extra copper pipe beyond 10 Ft (If Reqd)			
		Total			
		Taxes (if Any)			
		<u>Total Amount</u>			

- (a) Complete installation, testing and commissioning on site as per School plan.
- (b) Vendors/Contractors are requested to visit the site and carry out detailed survey before quoting the bid.
- (c) All required necessary accessories are to be mentioned clearly with brand name in the quotation/bid. **Quotation should be on company/firm letter pad duly stamped and signed.**
- (d) Survey has been conducted and total no. of items and there prices for the total project as per the directions given by the school is given in the quotation.
- (e) Prices quoted inclusive of all taxes, duties and levies

Date:

(Signature & Stamp of Contractor)